



BROOKLIN VILLAGE PUBLIC SCHOOL  
**SCHOOL COMMUNITY COUNCIL**  
**November 22, 2022: MEETING MINUTES**

Chair: Melissa Lunn

Secretary: Lisa Simms

Treasurer: Eric Marle

## ATTENDEES

### In-Person Attendance:

Melissa Lunn	Chair
Lisa Simms	Secretary
Eric Marle	Treasurer
Grayson Hefford	Principal
Ryan Harney	Vice Principal
Erin Mallory	School Representative
Susan Mayhue	Community Representative
Alicia Swan	Parent
Lindsay Knocker	Parent
Judith Nichols	Parent
Andrea Yoshida	Parent
Victoria Cammick	Parent
Leah Homma	Parent
Jaclyn Paterson	Parent
Erin Oldman	Parent
Lee-Anne McAllister	Parent
Sean Follwell	Parent

## Virtual Attendance:

Julie Rose	Parent
Priti Patel	Parent
Jen Brubacher	Parent
Sahar Khan	Parent

## Regrets:

Kayla Tillart	Parent
Shannon Dunbar	Parent
Ashley Hamilton	Parent
Ryan Carey	Parent
Lisa Del Bono	Parent
Maeghan Sutherland	Parent
Anand Heerasingh	Parent

# AGENDA ITEMS

## Welcome

- Complete attendance form
- Land acknowledgement read by Grayson Hefford

## Administrative Update

- Mr. Hefford provided an update on a staff initiative for team building – they found that Covid had impacted staffing connections (due to cohorting). Staff were paired up with other staff whom they would normally not interact with (i.e., ECE with a Grade 8 teacher). Pairings were encouraged to get to know each other through a variety of activities. This was especially beneficial for new staff members.
- Mr. Hefford reviewed the responses from the Community Survey that was sent out in June 2022. BVPS will continue to improve upon acknowledging and celebrating all students and ensuring representation and inclusion.

## School Areas of Focus:

- **Interview/student led conferences** – A video presentation on the benefits of student led conferences was shown to the SCC. Some teachers have already commenced this format. Will see a shift towards this next year with more teachers coming onboard. It is not a “one size fits all” method. There will a plan and script to follow.
- **Benefits:** Kids take ownership of their growth process, students tell parents/caregivers about what they are doing, what’s important to them, how its relevant to their studies, etc. Students to be the center and facilitate the conference. Shows work they are proud of and what they are struggling with.
- Students do a lot of prep work (portfolio) in preparation for the meeting. They bring in work from all subjects (not just the ones from homeroom teachers).
- Does not replace the parent/teacher conference. Parents/Caregivers still get an update from the teachers. It’s a blending of information.
- The benefit is that you can have multiple conferences at the same time in various parts of the classroom – 2 or 3 at the same time – soft music in background – teachers can move from space to space, but private conversations can be made as needed.
- **SCC Constitution** – nothing has changed thus far, can look at changing the constitution at any time.
- **EQAO** – Mr. Harney reported that the EQAO results came out recently. Results are somewhat skewed as it considers students who are within the PLP program, but do not participate in the testing. Grade 3 English stream students participate in both parts of testing, while Grade 3 FI only do mathematics - Grade 6 all students participate in both components. Grade 3 results show students are performing at or above the Provincial Standard (Level 3 and 4) Mathematics: 81%, Reading 81% and Writing 74%. Grade 6 results show students performing at or above the Provincial Standard (Level 3 and 4) Mathematics: 63%, Reading 93% and Writing 94%.
- **Continued AREA OF FOCUS** – INDIGENOUS EDUCATION, ANTIBLACK RACISM, EDUCATION, BULLYING PREVENTION AND INTERVENTION – a number of activities are being held within the school, which brought great dialogue and conversations. – Bulldog Leadership Team (BLT), which is comprised by intermediate students – went around on World Kindness Day and put notes on lockers, chalk signs, etc. - Upcoming: Candy gram and food drives being run by BLT
- World Cup – 32 classes are paired up with a team – team building activities and broadcast scores – girls volley intermediate session went on to round 24, made top 16 list of teams in Durham - Juniors are now up and running.
- Cross Country – BVPS did amazing as a school – We were # 1 in Durham when looking at all placements – boys Grade 3 were 1<sup>st</sup> in Durham – team competition – there were a number of individual and team successes and overall great results

- Transgender Flag Raising – invited classes and students to join in the flag raising
- Building up “student matters” increase involvement of students.
- Looking ahead – Admin is planning to run events such as holiday concerts, etc. but need to monitor health and possibly look at online for events if necessary.

## **Committee Updates:**

**Lost and Found:** Lindsay Knocker provided an update. A significant amount of Lost and Found items are present. Will do a donation of older items before Christmas and again at March break. Discussion took place on how to organize the items better, which included messaging (signs and communication to school community) and a request for new items to be placed into the bins, which are located on the main floor and upstairs by the library, rather than on the tables or hanging up. A request was made for the PE/Homeroom teachers to pause at the lost and found area before going into the gym so students can look for missing items.

**Graduation** – Mr. Hefford reported that the date for Graduation has yet to be determined; however, they were working alongside the other area schools to coordinate schedules. Discussion took place regarding the goals of the SCC Grad Committee, which includes assisting Admin in the ceremony and events that are coordinated by the school. Should any parent wish to help organize a non-school sanctioned event, they are able to do so on their own accord; however, this is not within the scope of the SCC Graduation Committee.

**Bathroom Initiative** – Lisa Simms provided an update on the committee’s activities, which included choosing inspirational messages in both English and French for the bathroom doors. A review of the bathrooms (outside of school time) was conducted to determine how many messages would be required. Lisa advised that she had purchased the vinyl and necessary supplies through a local supplier at a greatly reduced price as they were clearing out the stock. Next steps would be to vote on approving costs \$181.93 for supplies and creating messages.

**Fundraising** – Lisa Simms provided an update on fundraising activities. Pizza continues to go well and will continue through the school year. East Side Marios will run as a one-time event prior to Christmas, with a survey going out to the school community to request feedback on the success of this hot lunch option, and to gain insight into other hot lunch programs that would be of interest. Cobs Bread has also indicated a willingness to provide BVPS with an ongoing fundraising initiative, with 2 options (treat card and loaf of the month). Lisa will follow up with Cobs Bread to discuss after the New Year. It was discussed that the Cobs Bread Fundraiser would go towards ongoing tree planting at the school. Lisa also provided information on Chalos Coffee, a local business, and Dieleman’s, as possible fundraising initiatives. More details will be provided next month regarding Chalos. Dieleman’s would be reviewed early next year as it appears more suited to the Christmas holiday season.

Lindsay Knocker also provided an update on the Kernels Popcorn fundraiser. She had been in contact with Kernels and obtained pricing and packing details. Discussion took place regarding the cost for bags and when it would be offered. Lindsay advised that she could order 350 bags and would sell the bags starting in February, during a Thursday lunch period and would continue to sell on a weekly basis until sold out. It was suggested this be cash based, as School Cash Online takes a percentage of all sales. Lindsay suggested that the top 5 flavours be ordered. The cost of the bags from Kernels is \$1.41 with tax. Discussion ensued regarding the cost for selling the bags. Whether it would be \$2.00 or \$2.50 per bag.

Fundraising goals and processes were also discussed and whether a request for donations letter would be considered, or if it was possible to add a line item on School Cash Online for specific fundraising initiatives. It was agreed that this would be discussed at a future meeting.

**Parent Engagement Committee/Events Committee** – No update was provided

### **Treasurer's Report:**

Eric Marle gave the Treasurer's Report. See attached. Funds available: \$17,568.17

### **Funding Requests**

Mr. Hefford and Mr. Harney provide a list of Funding Requests for the school year. Discussion of each item took place and was voted on. The following is a list of items approved by the SCC.

1. Vinyl for Bathroom Initiative - \$181.93
2. Forest of Reading program (library) - \$1,502.97
3. Class set (25) xylophones with plastic resonator bells \$1,370.83
4. Decodable texts for English and French (SERT) \$1,351.00
5. Junior Grades Petty Cash for Prizes and Stem items \$100 per class: \$900.00
6. DPA Items for recess for each division (balls, pylons, DPA bags) request for \$100 for each class - \$3,200.00. \$1,600.00 was approved with a possible approval for the remaining amount later in the year.
7. Scientist in the School (cost to be determined, approx. \$235.00 - \$2000). \$1,600.00 approved
8. Glow Party Lights \$340.00 (of note Andrea Yoshida has additional lights she can also donate to the school).
9. 16 Scooter Boards with stackable storage \$396.13
10. Chromebooks – (grades 3-6) - \$3464.00 (allows 1 Chromebook to every 2 students) with a goal of 1:1 eventually. Chromebook cost is \$433.00 each
11. 8 sets of Science of Reading Program (JK/SK) - \$1,366.63

## **General Questions:**

Durham Forest – Grade 6 - not running overnight – but doing day activities

Ski Club – could be a possibility – no staff have volunteered for it – Mr. Hefford to enquire

Grad trip – no info yet – will happen month of June

## **Action Items:**

Follow up from last meeting:

- Erin Mallory posted SCC Constitution on BVPS website
- School Wear – Red and black clothing was provided to Grad students only
- East Side Mario's will be arranged for 1 day in December
- Wish list from Principal Hefford received and voted on
- Committees formed and activities are underway
- Melissa Lunn attached last SCC meeting minutes to welcome email to 2022-2023 Members
- Melissa Lunn to find out if Chef d'Ecole was reimbursed to SCC
- Trees were planted and funds allocated from the 2021-2022 Cobs Bread Fundraiser were spent.

To Be Actioned:

- Update on whether Ski Club will run this school year – Mr. Hefford
- Graduation Date to be Determined – Mr. Hefford/Mr. Harney
- Graduation Trip to be Discussed – Mr. Hefford/Mr. Harney
- Cobs Bread Fundraiser – Lisa Simms to connect with Cobs Bread
- East Side Marios – Lisa Simms to connect with East Side Marios for ordering
- Chalos – Lisa Simms to connect with Chalos Coffee regarding a fundraising initiative
- Kernels – Lindsay Knocker to contact Kernels for ordering
- Lost and Found Items to be donated prior to the Christmas break
- Funding Requests – orders placed – School Admin
- Fundraising Goals for this year – to be discussed at future meetings
- Parent Engagement/Events Committee – to meet and discuss possible ideas for events and activities for this year

Meeting adjourned: 8:47 p.m.

Next meeting: January 10, 2023

**BROOKLIN VILLAGE PUBLIC SCHOOL**  
**SCC Year-to-Date**

**Nov. 22, 2022**

RECAP		
Carry over from 2021-2022	(A)	\$15,001.44

REVENUE		
Pizza Pizza Sales - Oct. 5 - Nov. 9, 2022		\$15,131.23
Pizza Pizza Sales - Nov. 16 - Dec. 21, 2022		\$13,677.25
Mabels Labels		\$109.72
<b>TOTAL</b>	<b>(B)</b>	<b>\$28,918.20</b>

EXPENDITURES		
Trees in School Yard		\$3,366.35
Wellness Seminar - Chef D'École		\$676.80
Payment to Pizza Pizza for Oct. 5 - Nov. 9, 2022		\$11,698.92
Payment to Pizza Pizza for Nov. 16 - Dec. 21, 2022		\$10,554.78
SCC Expenditures		\$54.62
<b>TOTAL</b>	<b>(C)</b>	<b>\$26,351.47</b>

BALANCE		
<b>AVAILABLE FUNDS as of Nov. 22, 2022</b>	<b>(D)</b>	<b>\$17,568.17</b>