



BROOKLIN VILLAGE PUBLIC SCHOOL
SCHOOL COMMUNITY COUNCIL
January 17, 2023: MEETING MINUTES

Chair: Melissa Lunn

Secretary: Lisa Simms

Treasurer: Eric Marle

ATTENDEES

In-Person Attendance:

Melissa Lunn	Chair
Lisa Simms	Secretary
Eric Marle	Treasurer
Grayson Hefford	Principal
Ryan Harney	Vice Principal
Erin Mallory	School Representative
Kayla Tillaart	Parent
Leah Homma	Parent
Lindsay Knocker	Parent
Judith Nichols	Parent
Andrea Yoshida	Parent
Erin Oldman	Parent
Leanne Melnichuk	Parent
Maeghan Sutherland	Parent

Virtual Attendance:

Lee-Anne McAllister	Parent
Ashley Hamilton	Parent
Alicia Swan	Parent
Priti Patel	Parent
Jen Brubacher	Parent

Regrets:

Susan Mayhue	Community Representative
Sean Follwell	Parent
Lisa Del Bono	Parent

AGENDA ITEMS

Welcome

- Attendance
- Land acknowledgement read by Admin

Administrative Update

- On behalf of the Educational Staff at BVPS, Mr. Hefford wished to acknowledge their deep gratitude to the SCC for approving the funding requests from the November 2022 meeting. Mr. Hefford reported that these items were being purchased.
- Mr. Harney reported that the School Climate and Well-Being Survey 2023 will be open from February 1 – 28, 2023. Students in grades 4-8, along with parents/guardians and teachers will be encouraged to complete the survey. Mr. Harney stated that class time would be allotted for this completion, and that a digital link would be sent to parents/guardians. Mr. Harney confirmed that the responses are digitally recorded and anonymous. Mr. Harney stated that this survey is conducted every other year, as per Ministry of Education legislation. When reviewing the results from the 2019- 2021 to 2020-2021, there appears to be a general upward trend of all measures of the survey. Highlights include: Belonging and connectedness: up 5.5% to 80.4%, feeling safe at school: up 4.7% to 92.1%, not being bullied: up 7.2% to 88.9%, others not being bullied: up 1.7% to 92.1%, meaningful and engaged learning: up 8.2% to 62.1%. Opportunities for improvement include: belonging and mattering, inclusivity of all cultures, and incidents off school property (bus and incidents off school property).

- A slide show regarding the survey and outcomes was presented:
 - Our Core Priorities: The well-being and safety of all students and staff is a core priority of DDSB. Our role is to support the academic, social-emotional and well-being of all students. Every child in the DDSB is valued.
 - The Ministry of Education – Focus on Well-Being Strategic areas include: Equity and Inclusive Education, Safe and Accepting Schools, Healthy Schools and Positive Mental Health.
 - Four Domains of Well-Being: Physical, Emotional, Cognitive and Social
 - Survey themes – Overview of Demographics/Identity, Safety/School Climate, Belonging and Connectedness, Meaningful Relationships, Student Attitudes, Forms of bullying that students have participated in as bully and/or bystander, Prevention and Reporting.

- Grade 1 French Immersion Night is scheduled – in-person on February 2, 2023 at BVPS. This is an information session for parents to learn more about the FI program.

Committee Updates:

Lost and Found – Lindsay Knocker reported that Lost and Found items are being organized by the committee on a weekly/bi-weekly basis. She advised that a clothing donation was made just prior to the Christmas break. Mr. Harney confirmed that most items were donated; however, no new items, shoes or higher priced clothing were donated. Mr. Harney stated that the items were donated to Diabetes Canada. Mr. Harney and Mr. Hefford stated that they had sought input from other schools on how to best manage the items. They reported that a company has been contacted to install a permanent structure to house these items. Location would be next to the Multi-purpose room (in the recessed area between the Multi-purpose door and front display case). More details to come.

Graduation – Mr. Hefford reported that the date of the Grade 8 Graduation is tentatively scheduled for June 22, 2023, at the Brooklin High School. Mr. Hefford reported that they are awaiting the approval for the permit. Once the approval is granted, communication would be sent out to Grade 8 Parents/Guardians. Mr. Ferguson is reportedly arranging the Graduation Trip; however, Mr. Hefford confirmed that there would be no overnight trip. Mr. Hefford stated that BVPS is aligned with other local schools (Hadfield, Meadowcrest, Winchester, Blair Ridge) and that no overnight trips are planned for any of these schools. Mr. Hefford stated that he had requested that Mr. Ferguson connect with the SCC Grad Committee for any assistance.

Significant discussion ensued regarding the Graduation ceremony and after events. Andrea Yoshida questioned if the school would be able to host a post-ceremony party at Brooklin High School, wherein a DJ would be hired, dance floor, food, etc. Leanne Melnichuk commented on her experiences as a teacher for the York Region, stating that they have done this in the past. Mr. Hefford reported that he would enquire if this was a possibility with Brooklin High; however, he was not certain if the permit would allow for it. It was also agreed that Mr. Hefford would ask that the Intermediate Teachers survey the graduating students to obtain insight into what they would like planned. Mr. Hefford commented that some schools have a yearly tradition, such as Bowling at Neb's, while others have a post-ceremony event, followed by non-school sanctioned event. Discussion took place regarding last year's event at Winchester Golf Club, with Melissa Lunn advising that each student was approached to ensure all barriers were addressed and everyone was included, who wanted to attend. Should a non-school sanctioned event take place, Mr. Hefford reported that it would be up to parents to arrange; however, it would be essential to ensure inclusivity of all graduating students.

Bathroom Initiative

Lisa Simms provided an update, advising that all messages have been confirmed and will be provided in English and French. Lisa Simms advised that she create the messages commencing on January 23rd and would obtain assistance from the other committee members.

Fundraising

Chalos Coffee: Lisa Simms/Kayla Tillaart provided an update on Chalos Coffee Fundraiser, a sample of the coffee bag was brought in. Advised that Chalos wished to update their website with fundraising information and requested a start date towards the end of February. It was discussed that the price for coffee would be \$15.00 for a 400 g bag and would sell for \$20.00 or \$21.00 (noting School Cash Online takes a percentage of each sale). Variety of coffee options would be available for purchase (whole bean, ground, decaf, regular, medium and dark roast).

East Side Mario's – Lisa Simms provided an update and advised that ESM was a success. A survey was completed and sent out to the school community soliciting feedback, as well as other hot lunch options. Results are still coming in and would be shared soon. Based on those results, Lisa will arrange for another ESM delivery; as well as look into the suggestion of hot lunch options (likely Subway and Pita Pit).

Lunch Lady – Lisa Simms confirmed that Lunch Lady has returned to BVPS and will run as a SCC Fundraiser. Lunch Lady will start on Thursday, January 19th and will run weekly for the duration of the school year. Orders are made directly through the Lunch Lady website, cut off date is Wednesday – 8 a.m. for Thursday delivery. Parents can cancel their order by the Thursday at 8 a.m.

Pizza – Lisa Simms confirmed that pizza continues to run on a weekly basis and no issues have been reported.

Parent Engagement Committee/Events Committee – Maegan Sutherland provided an update and requested clarification regarding the types of events and activities that could be held. Discussion took place regarding past activities and events (Jungle Sport, Guest Speakers, Movie Nights etc.); as well as Pro-Grant Events that were held in conjunction with other Brooklin Public Schools. It was suggested that if a movie night proceeds, that it be divided into 2 events, one for primary and one for Junior/Intermediate. Partly due to participant level and for suitability of movie selection. Melissa Lunn and Lisa Simms offered assistance if needed, due to familiarity with past events.

Treasurer's Report:

Eric Marle gave the Treasurer's Report. See attached. Balance is \$20,407.87. Funds available as of today: \$4,856.87 (discrepancy is due to the allocation of funds from last meeting not having yet been applied).

General Questions:

- Question was raised to see if parents could be notified of intramurals to help remind their children. Mr. Harney reported that he regularly posts school activities on Instagram and on the school's webpage. He advised that last minute changes may happen; however, it is a good way to be informed of school events. Mr. Hefford suggested that a parent/guardian reach out to the teacher to advise of the concerns and to seek assistance from them.
- Mr. Hefford advised that all teachers were expected to complete daily announcements before the lunch period, so that children are not missing out on information/activities.
- Discussion took place regarding the Sewing Studio program (which took place in February 2020) and whether the two sewing machines were gifted to BVPS, and if so, where they might be located. Following the meeting, Lisa Simms followed up with Mrs. Tanner-Whibbs (former VP) to enquire. It was confirmed that two sewing machines were gifted and placed in the PLP room. Admin will check if the sewing machines can be located. Of note, shortly after the sewing machines were gifted, the school was closed due to Covid, and many items were removed and stored in other locations to follow enhanced cleaning procedures. Thus, it may take time to locate these items.

Action Items:

Follow up from last meeting:

- Update on whether Ski Club will run this school year – Mr. Hefford will continue to seek a volunteer for this year; however, it may not be possible.
- Graduation Date: June 22, 2023 – waiting on confirmation regarding permit approval.
- Graduation Trip – Mr. Hefford/Mr. Harney reported that Intermediate Teachers were investigating options.
- Kernels – Lindsay Knocker confirmed Kernels fundraiser would commence February 2023
- Lost and Found Items to be donated prior to the Christmas break – completed.
- Funding Requests – items are being purchased as per approval from Nov/22 meeting.
- Fundraising Goals for this year – to be discussed at future meetings.
- Parent Engagement/Events Committee – to meet and discuss possible ideas for events and activities for this year.

To Be Actioned:

- Kayla Tillaart to follow up with Chalos Coffee regarding fundraising event.
- Lisa Simms to follow up with Cobs Bread regarding fundraising event.
- Lisa Simms to obtain results from Parent Survey regarding hot lunch options and investigate the possibility of adding more options (such as Subway or Pita Pit). To also plan for East Side Mario's future orders throughout the school year.
- Fundraising Goals/Objectives – to be discussed at future meetings.
- Parent Engagement/Events Committee – to meet and discuss and plan events/activities for this school year.
- Mr. Hefford to speak to the Principal of Brooklin High School to see if it is possible to hold a Graduation dance/social event immediately following the graduation ceremony on June 22, 2023, which is also held at the same location.
- Mr. Hefford to ask Intermediate Teachers to survey the Graduating Students to seek input into what they would like to do for their graduation night activities (dance, outing to Nebs, Playdium, event at a local golf course, etc.).

Meeting adjourned: 8:27 p.m.

Next meeting: March 7, 2023

BROOKLIN VILLAGE PUBLIC SCHOOL

SCC Year-to-Date

Jan. 17, 2023

RECAP

Carry over from 2021-2022	(A)	\$15,001.44
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REVENUE

Pizza Pizza Sales - Oct. 5 - Nov. 9, 2022	\$15,171.30
Pizza Pizza Sales - Nov. 16 - Dec. 21, 2022	\$13,677.25
Mabels Labels	\$109.72
East Side Marios - Dec. 20, 2022	\$3,161.25
Pizza Pizza Sales - Jan 11 - Feb. 15, 2023	\$13,956.15
TOTAL	(B) \$46,075.67

EXPENDITURES

Trees in School Yard	\$3,366.35
Wellness Seminar - Chef D'École	\$676.80
Payment to Pizza Pizza for Oct. 5 - Nov. 9, 2022	\$11,698.92
Payment to Pizza Pizza for Nov. 16 - Dec. 21, 2022	\$10,554.78
Payment to East Side Mario's for Dec. 20, 2022	\$2,748.00
Payment to Pizza Pizza for Jan. 11, 2023	\$1,809.98
Projected Payment to Pizza Pizza for Jan. 18 - Feb. 15, 2023	\$9,049.90
Bathroom Initiative	\$181.93
Kernels Popcorn	\$494.38
SCC Expenditures	\$88.20
TOTAL	(C) \$40,669.24

BALANCE

AVAILABLE FUNDS as of Jan. 17, 2023	(D)	\$20,407.87
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